

Date
Dear,
RE: COMPLETION OF PLOT.
Thank you for transferring your remaining balance payment of towards plot (Please find enclosed receipt No: of this payment dated ).
Congratulations! Your full payment and your signed documents have now been received. We will now begin the process to transfer the ownership of the land into your name via 'HM Land Registry'.
Next Steps:
Your registration documents will be sent to 'HM Land Registry' for the transfer of title into your name. This process can take <b>approximately 12 weeks</b> to complete.
Once the title deed has been issued, we will send it to a Notary public for certification and then to the 'Foreign & Commonwealth Office for Authentication'. This process can take a further <b>4 weeks to complete</b> .
Hence you should receive your certified title deed within approximately <b>16 to 20 weeks</b> . Once submitted to HM Land Registry we cannot take any responsibility for their delays but we will follow up constantly on your behalf and we will endeavour to conclude your transaction as quickly as possible and we thank you for your patience during this time.
If you have any further questions or queries, please do not hesitate to contact your dedicated Investment Consultant.
Kind Regards,
For and on behalf of Trafalgar Properties and Land Ltd.